

# Job Description Service

## Need Your Job Descriptions Created or Updated?

- ✓ An effective solution to help you develop a uniform set of Job Descriptions.
- ✓ Focus, motivate, and engage staff, and clearly communicate organizational expectations.
- ✓ Job Descriptions allow you to have proper procedures for hiring and a defensible approach to wrongful termination and discrimination claims.
- ✓ Proactively design and manage a Return-to-Work Program.

## How the Job Description Service works

- ✓ We build you a library of Job Descriptions specific for your operation.
- ✓ We construct a library of modified/transitional duty Job Analyses (return-to-work programs).
- ✓ They are fully customized for your needs.
- ✓ We load them into a shareable database for access and modification.



[Watch the Job Description Track® Video](#)

For more information about Job Descriptions, please contact your risk management platform provider or Succeed Client Services at 503.766.6099 or [clientservices@succeedms.com](mailto:clientservices@succeedms.com).